



VISA GUIDELINE FOR CANADA

Documents need to submit for VISA application process:

- **Original travel document (Passport):** Your passport or travel document should be valid for the duration of your studies. Include copies of all cancelled or expired passports or travel documents, if applicable.

- **Copy of birth certificate and marriage certificate**, if applicable.

- **Proof of immigration status** in the country in which you are currently residing (National Identity Card-NID).

- **Academic documents:** Notarized copy of any University or College Diploma granted and transcripts for any program. If you have not yet graduated, indicate the expected date of graduation and whether you will receive a degree, diploma, or certificate.

- **Study Plan:** Submit a one-page study plan which answers the following questions and includes any other information relevant to the processing of your application: Why do you wish to study in Canada in the program for which you have been accepted? What is your overall educational goal? Why are you not pursuing a similar program in your country of residence or citizenship? How will this program enhance your employment opportunities in your country of residence or citizenship? What ties do you have to your country of residence or citizenship? If it has been more than two years since you have left full-time education, please provide your C.V.
Career Solutions Study Abroad can provide assistance to prepare this document. It is very important to prepare a good study plan in order to ensure you get visa/study permit.

- **Original police certificates**



- **Proof of sufficient funds:** Evidence of accumulated funds that show a history of at least six months. In order to demonstrate this, we require all of the following- copy of bank book or statement showing financial history and the account, balance over the past six months a written explanation as to the source of funds.

Documents pertaining to other types of assets such as stock market, investment accounts, bonds, real estate or property, income from rental properties, proof of pension, business transactions may be included, although these should not be used to replace the documents requested above. If no clear documentary evidence is available, you may provide a written explanation.
- **Evidence of your parents' income or employment:** Original letters of employment from the current employer of each parent including the employer's name and address as well as the telephone and email; your parent's date of hire, position, current salary, any bonuses and additional income, or Notice of Assessment or Income tax for the past two years in your parents' names.
- **If either or both of your parents own a business or part of a business, submit:** A notarized copy of the business registration, license indicating their shares in the business. Business tax assessment for the past two years. Audited financial statements and capital verification reports for the most recent fiscal year.
- **If you are being supported by a person other than your parents, the same information is required for them:** Provide a written explanation as to why an individual other than your parent is providing the financial assistantship. In addition, submit proof of your relationship (where applicable).
- **If you are employed, submit:** Original letters of employment including the employer's name and address as well as the telephone and email, your date of



hire, position, current salary, any bonuses and additional income, and Notice of Assessment or Income tax for the past two years.

- **If you are receiving any funding from a school in Canada or other organization**, submit: Original letter containing details of the funding you are to receive during each year of your proposed course of study.

- **IELTS** is highly recommended as proof of language proficiency and meeting the language requirements of the school. Recommended score is 6.5 and higher. Career Solutions Study Abroad provides excellent IELTS crash courses for this purpose. Contact us for more information.

- **Family Information Form [IMM 5707]**, fully completed, dated and signed. You must answer every question. If not applicable, write N/A.